

Capital and Lowercase Letters

How to use: Print first for the main practice. Then use the device to repeat activities and save progress.

LEARNING OBJECTIVES

- 1 Match capital and lowercase letter pairs (A”a, B”b, ...)
- 2 Explain when to use a capital letter: start of a sentence, names, and the word I

MINI LESSON

Every letter in the alphabet has two forms — a capital (big) form and a lowercase (small) form. They look different, but they stand for the exact same sound!

Use a capital to start a sentence

- The first word of every sentence begins with a capital letter.
- Example: My cat is fluffy.
- After a period, the next sentence starts with a capital again.

Use a capital for names

- People's names always start with a capital letter.
- Example: Sam, Maria, Ben.
- Pet names and place names get capitals too.

The word I is always a capital

- When the word I stands alone, it is always written as a capital.
- Example: I like apples.
- This is true even in the middle of a sentence.

Use lowercase everywhere else

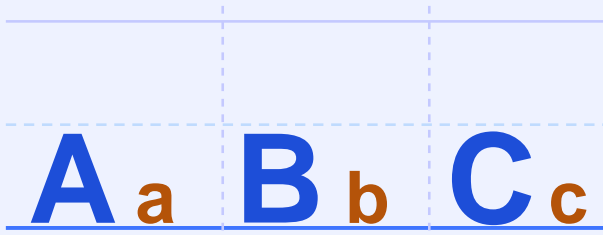
- All other words in a sentence use lowercase letters.
- Example: The dog ran fast.
- Using ALL CAPITALS for normal words is incorrect.

VOCABULARY

Capital letter The big form of a letter — reaches the top writing line
e.g. A, B, C, M, S

Lowercase letter The small form of a letter — sits between the midline and baseline
e.g. a, b, c, m, s

Two forms of every letter



Capital

lowercase

Same sound — different size

Capitals reach the top line.

When to use a Capital

Start of a sentence

My cat is fluffy.

Names of people / places

My dog is Rex.

The word I (always!)

I like to read books.

Three reasons to use a capital!

! Ask yourself: "Does this word start a sentence, is it a name, or is it the word I? If yes — use a capital!"

TRACING PRACTICE

Trace each letter pair and each sentence, then copy it twice on the lines below.

TRACE

Aa

COPY 1

COPY 2

TRACE

Bb

COPY 1

COPY 2

TRACE

Cc

COPY 1

COPY 2

TRACE

Dd

COPY 1

COPY 2

TRACE

Ee

COPY 1

COPY 2

TRACE

Ff

COPY 1

COPY 2

TRACE

Gg

COPY 1

COPY 2

TRACE

Hh

COPY 1

COPY 2

TRACE

I see a dog.

COPY 1

COPY 2

TRACE

My cat is big.

COPY 1

COPY 2

Tip: The capital is taller. The lowercase sits between the midline and baseline.

EXERCISES — MATCH THE PAIRS

Draw a line from each capital letter to its matching lowercase letter.

1. A

A. e

2. B

3. D

4. E

5. G

6. H

B. g

C. h

D. a

E. b

F. d

Write the matching letter next to each number (e.g. 1-B, 2-A, 3-C...).

1 — ____ 2 — ____ 3 — ____ 4 — ____ 5 — ____ 6 — ____

EXERCISES — MULTIPLE CHOICE

1. Which sentence is written correctly?

- my dog is brown.
- My dog is brown.
- MY dog is brown.

2. When do you use a capital letter?

- at the start of a sentence, for names, and for I
- for every word in a sentence
- only at the end of a sentence

3. Which is written correctly?

- My friend and i went to the park.
- my friend and I went to the park.
- My friend and I went to the park.

4. Which name is written correctly?

- sam
- Sam
- SAM

5. What do the capital A and the lowercase a have in common?

- they stand for the same sound
- they look exactly the same
- they are two different letters

6. Which word in "The cat sat on a mat." should NOT start with a capital?

- The
- The — it starts the sentence
- cat — it is not a name or sentence start

7. How is a capital letter different from its lowercase form?

- it has a different sound
- it is taller and reaches the top line
- it is always written in a different color

8. I see a cat. ____ cat is small. Which letter goes in the blank?

- T — the next sentence starts with a capital
- t — the word "the" is not a name
- it does not matter which one

9. My dog is named spot. What is wrong?

- the word dog should be a capital
- the sentence does not need a capital at all
- the name spot should start with a capital — Spot

10. Which sentence uses lowercase letters correctly?

- The Sun Is Big.
- The sun is big.
- the sun is big.

ASSESSMENT

PARENT / TEACHER CHECKLIST

- Starts every written sentence with a capital letter
- Uses a capital letter at the start of names (people and pets)
- Writes the word I as a capital in sentences
- Correctly matches at least 5 of 6 capital and lowercase letter pairs